

BUSINESS NAME REGISTRATION

Following documents should be submitted at DS Office

- Request letter
- Business Name Registration Application – 01 (If one owner) – Will be issued at DS office
- Business Name Registration Application – 02 (If Partnership) – Will be issued at DS office
- Copy of Business license issued by Local Government (Pradeshya Saba) for the current business year.
- Grama Niladhari Report
- Deed Copy of Business place (Certified by Grama Niladhari), if it is on lease basis lease agreement should be legal. If someone else owns the place a no objection letter should be produced. If the place owned by more than one person objection letters from each party should be produced. (Certified by Grama Niladhari)
- Copy of National ID Card (Certified by Grama Niladhari)
- Certificate copies of Professional skills & experience (Certified by Grama Niladhari)
- Agricultural Instructor's Certificate for Agriculture related business entities
- Public Health Inspector's Certificate for Food & Beverage Related business entities
- Environmental Certificate certified by Grama Niladhari for (Jewelry / Poultry Farm / Metal Crusher, Sand, Bricks and Cement Related Businesses / Timber Saw Mills / Vehicle Garage)
- Police Report